

MINUTES OF IQAC MEETINGS AND COMPLIANCE TO THE DECISIONS

Date and Minutes of IQAC Meeting	Compliance to the Decisions
<p><u>21/08/2019</u></p>	
<p>1. Institutionalization of Feedback system. Resolution No. 1 It was unanimously resolved that the feedback system followed in the HEI need to be institutionalized.</p>	<p>1. The feedback system introduced for students, teachers, employees, parents & alumnus has been institutionalized during this academic session.</p>
<p>2. Conduct of Minor and Major Research Projects. Resolution No. 2 Resolved that the Heads of the Departments are required to see that faculty members of their respective departments having more than 05 years to the date of their superannuation to apply for minor research project by end of November 2019 under intimation to Coordinator IQAC.</p>	<p>2. One faculty member of P.G Department of Odia and One faculty member of Department of Botany have applied for conducting research project under Odisha University Research & Innovation Incentivization Plan (OURIIP) of Govt. of Odisha, Dept. of Higher Education. The Higher Education Department, Government of Odisha after scrutiny short listed both the projects and sanctioned grant on conducting interface meeting.</p>
<p>3. Publication of research articles. Resolution No. 3 Each faculty member be motivated to write research articles and to submit for publication in UGC approved journals by December 2019.</p>	<p>3. Two research articles of Mrs. Subhashree Nayak, Lecturer in Chemistry has been published in International Journal titled: (i) Organic Letters (ii) Tetrahedron Letters One research article of Mrs. Ranjita Barik, Lecturer in English has been published in National Journal titled: (i) Diversity In Indian Literatures In English</p>
<p>4. Conduct of seminar on Industry-Academia innovative practices. Resolution No.4 Resolved that workshop/seminar be conducted inviting either entrepreneurs or officers of industry and eminent academician to hold a workshop/seminar/orientation programme on Industry-Academic Innovative Practices by end of October 2019.</p>	<p>4. A Seminar was conducted on Industry Academia Innovative Practices on 18.10.2019. Er. Pradipta Kumar Mishra, Former Executive Director, Steel Authority of India Limited (SAIL) and former MD of Neelachal Ispat Nigam Ltd. was invited as the distinguished Resource Person. A total number of 230 students and teachers have participated in this seminar.</p>

<p>5. Institutional Social Responsibility. Resolution No.5</p> <p>Environmental concern and sustainable development is the thumb rule of institutional social responsibility. Hence, it was resolved that NSS Units of the college and YRC society should take steps in this direction.</p>	<p>5. (i) NSS Unit – 1, 2, 3 & 4 have conducted Swachh Bharat Awareness Programme on 02/10/2019 to eliminate open defecation at village Bharasa, Nuapalli, Nirmalajhara Kandha Sahi & Sidhapalli respectively and to avoid use of polythene bag.</p> <p>(ii) All the NSS units of the college have conducted a seven days Awareness programme from 22/12/2019 to 28/12/2019 on the topic “Clean the Environment and Save the Environment” in their respective adopted villages.</p> <p>(iii) The Officer-in-Charge of Youth Red Cross Society (YRC) of this college motivated the students on 25/07/2019 to spread the green message of Swatchha Bharat Mission using dry and wet dustbin and to keep the environment cleaning in their own villages.</p> <p>(iv) The Youth Red Cross Society (YRC) has conducted Van Mohatsav on 26/07/2019 in the College Campus and planted 60 trees inside the college campus.</p>
<p>6. Use of Library as Learning Resource. Resolution No.6</p> <p>Resolved that e-library facilities be provided in the college library to both students and staff.</p>	<p>6. The IQAC of the college has made a holistic approach by using ILMS software in the Central Library of the college for fully automation of College Central Library.</p>
<p>7. Maintenance of ICT Devices. Resolution No.7</p> <p>Resolved that necessary budgetary provision be made by the account section for maintenance of ICT devices.</p>	<p>7. The Governing Body has made a necessary budgetary provision for maintenance of ICT Devices.</p>
<p>8. Resource generation to strengthen the IQAC of the college. Resolution No.8</p> <p>It was unanimously resolved that each student will contribute Rs. 50/- per annum towards IQAC of the HEI. This may be included in the college fee structure after taking necessary approval of the Governing Body.</p>	<p>8. The Governing Body has approved the proposal of IQAC for generating fund so as to enable the IQAC of the college for conducting different activities. The proposal given by IQAC was unanimously approved by the Governing Body and resolved vide Resolution No. 12 in the Governing Body meeting held on 31/08/2019 to be effective from the academic session 2020-21.</p>

<p>9. Academic and Administrative Audit (AAA). Resolution No.9</p> <p>It was unanimously resolved that Academic & Administrative Audit be conducted in the academic session 2020-21 through external peer members.</p> <p>10. Introduction of Certificate/Diploma/Advance Diploma/Add-on-Courses/ new courses during the Academic Year 2020-21. Resolution No.10</p> <p>Proposals are to be invited from each department for introduction of new courses by 10/11/2019. The Academic Bursar and Coordinator IQAC will take necessary steps in this regard.</p> <p>11. Value added courses. Resolution No.11</p> <p>It was resolved that information be sought from each department regarding the value added course included in the state model syllabus under CBCS for the 1st & 2nd semester examination 2019-20. This information should be with the Coordinator IQAC by the end of January 2020.</p> <p>12. Conduct of extension activities in collaboration with Panchayat Samiti/Block/NGO in adopted villages by the NSS Programme Officers. Resolution No.12</p> <p>Resolved that all extension activities should be conducted in the adopted villages in collaboration with Panchayat Samiti/Block/NGO.</p>	<p>9. The Academic and Administrative Audit as proposed by IQAC to conduct in the academic session 2020-21 couldn't be done till December 2020 due to COVID-19 pandemic situation.</p> <p>10. Proposals from different departments for introduction of certificate courses have been received but couldn't be introduced due to COVID-19 pandemic situation.</p> <p>11. Two value added courses have been implemented during the year under report.</p> <p>12. The Chairman & members of Panchayat Samiti were requested to join with the NSS Volunteers & Programme Officer during the conduct of extension activities in the adopted villages.</p>
--	--

<p>13. Development of E-Content by teachers under e-PG-Pathshala, CEC under graduate Pathshala, SWAYAM/NPTEL/Institutional Learning Management System (ILMS). Resolution No.13</p> <p>Resolved that all faculty members should take the advantage of language lab in developing e-contents on their curriculum for the use of learners through YouTube. The report must reach the Coordinator IQAC and Coordinator NAAC by end of January 2020.</p>	<p>13. Dr. Alekha Chandra Mohanty, Head of the Department of Economics has participated in SWAYAM.</p>
<p>14. Catering to students' diversity. Resolution No.14</p> <p>Sufficient number of remedial classes be conducted to cater the need of students joined in the college from diversity.</p>	<p>14. Required number of remedial classes have been conducted by different departments for the students who have joined in the college from diversity.</p>
<p>15. Best Practices Resolution No.15</p> <p>Resolved that the two best practices adopted for the academic session 2019-20 in the first meeting of IQAC dated 24.06.2019 should be followed by each department for the benefit of the stakeholders.</p>	<p>15. The following two best practices are introduced and successfully conducted during the academic session 2019-20.</p> <ul style="list-style-type: none"> (i) Respect for Gender Equality. (ii) Building students as change agents.